

**Book your early bird place and save £50  
on standard registration rates**

**Valid for two-day conference bookings received by Friday 2 July 2021**

## STEP 1

Please provide details of the main contact person for this booking:

Main contact person				
Name				Title
Job title				
E-mail address				
Telephone no				
Twitter handle				
Organisation name and address				
Type of organisation	<input type="checkbox"/> NHS Providers member	<input type="checkbox"/> Non-member	<input type="checkbox"/> Charity	<input type="checkbox"/> Commercial organisation
	<input type="checkbox"/> Associate member	<input type="checkbox"/> Connect partner	<input type="checkbox"/> Panel member	
Charity number if applicable				
PO number *				

\* Please note that a place cannot be reserved without a PO number \*\* Discount does not apply to dinner rates

**Please continue the booking process on the next page...**

## STEP 2

Tell us who will be attending:

Delegate 1			
Name		Title	
Job title			
E-mail address			
Twitter handle			
Attend dinner **	<input type="checkbox"/> Yes <input type="checkbox"/> No	Delegate list	<input type="checkbox"/> Opt in
Dietary/access requirements			

Delegate 2			
Name		Title	
Job title			
E-mail address			
Twitter handle			
Attend dinner **	<input type="checkbox"/> Yes <input type="checkbox"/> No	Delegate list	<input type="checkbox"/> Opt in
Dietary/access requirements			

Delegate 3			
Name		Title	
Job title			
E-mail address			
Twitter handle			
Attend dinner **	<input type="checkbox"/> Yes <input type="checkbox"/> No	Delegate list	<input type="checkbox"/> Opt in
Dietary/access requirements			

### Group discount – book three places and get the fourth free

(only applies to two-day places)

Delegate 4			
Name		Title	
Job title			
E-mail address			
Twitter handle			
Attend dinner **	<input type="checkbox"/> Yes <input type="checkbox"/> No	Delegate list	<input type="checkbox"/> Opt in
Dietary/access requirements			

For an additional booking form please email [events@nhsproviders.org](mailto:events@nhsproviders.org)

Please continue to the next page...

## STEP 3

Check the box to indicate you have read and accept the booking terms and conditions:

**I have read and accept the booking terms and conditions outlined below.**

## BOOKING TERMS AND CONDITIONS

### Discounts and payments

To qualify for the group booking discount delegates must book at the same time. The free place applies to the lowest rate purchased and does not apply to day delegates or dinner places.

A mixture of delegate categories within a group (e.g. member and non-member tickets) is not possible, they must be booked separately.

Invoices must be settled within 30 days and at least two weeks before the event or admission may be refused. If payment has not been made in advance of the event, please ensure you have a credit/debit card with you and payment can be taken at registration.

Invoices can be paid via credit/debit cards or BACS by invoice (a PO number is mandatory when booking).

### Cancellation policy (delegate conference and dinner places)

Any cancellations from six weeks prior to the start of the conference will incur a £100 fee per delegate. 5 October - 16 November 2021: 100% of the value of the delegate/dinner place(s) cancelled will be non-refundable. These charges cover the administration costs we incur on cancellation.

If a cancellation is made within a group booking the discount for the remaining members will also be re-calculated. Any refunds will be paid via the original payment method.

Cancellations can be completed via the booking website or by emailing [events@nhsproviders.org](mailto:events@nhsproviders.org)

Refunds will be processed after online booking for the event has closed.

### Data protection

If you opt in during the booking process, we will include your personal details on the delegate list which may be given to delegates, sponsors, and exhibitors. The delegate list includes name, job title and company information but not contact details.

Your delegate badge will contain your personal details such as your name, job title and organisation, if you choose to be scanned by an exhibitor your information will be shared with them.

During the online registration process, we will also request authorisation to share delegate personal information such as name, organisation, dietary requirements with the venue and/or other suppliers at the conference.

### Delegate information

Registration details will be sent one week before the event.

All changes to delegate names, job titles and organisation must be made two weeks prior to the event.

Amendments to delegate information can be made at the registration desk at the event.

Delegate substitutions are possible, changes can be made through the booking website or by emailing [events@nhsproviders.org](mailto:events@nhsproviders.org)

There may be a photographer and sessions may be recorded at the event, photographs and videos of delegates may be used on future marketing materials. If you do not want your photograph to be taken or used in this way please notify a member of staff on site.

Programme details are correct at time of going to press. We reserve the right to make changes where necessary.

## STEP 4

Click to submit completed form via email [events@nhsproviders.org](mailto:events@nhsproviders.org)

